



CAPITAL AREA LIBRARY ASSISTANTS (CALA)



Spring 2009 "LUNCH AND LEARN" WORKSHOP

Preserving Photographs and Documents

Presented by

Tammy Gobert and Amy Rupert

Tammy is the Automation Archivist and
Amy is the Institution Assistant Archivist at
Rensselaer Polytechnic Institute

Preserving documents and photographs takes a bit of planning, proper storage materials, and good environmental conditions. Learn about products and techniques which can prolong the life of your valuable materials – whether they are research collections or family papers. Contact information for archival suppliers and sources of preservation information will be distributed. Bring your lunch; we will provide coffee, tea and cookies. Hope to see you there!

DATE: **Tuesday, April 21, 2009**

TIME: **12:00 – 1:30 pm**

PLACE: **Capital District Library Council (CDLC)**
28 Essex St., Albany, NY

COST: **\$5.00; registration fee payable in advance or at the door. Cash or check accepted.**
Please make check payable to: CDLC

ADVANCE REGISTRATION DEADLINE: **April 17, 2009**

QUESTIONS? PLEASE CONTACT: Kathy Corbett, Capital District Library Council
Phone: 518-438-2500
Fax: 518-438-2872
Email: kcorbett@cdlc.org

REGISTRATION FORM

Make checks payable to CDLC and send completed form to **Kathy Corbett, Capital District Library Council, 28 Essex St., Albany, NY 12206** or via CDLC Courier. **Full payment must accompany this form. Advance Registration deadline is 4/17/09. Confirmation will be sent by email. Receipt and/or proof of attendance will be available on the day of workshop.**

Name: _____ Organization: _____

Address: _____ Phone: _____ Email: _____