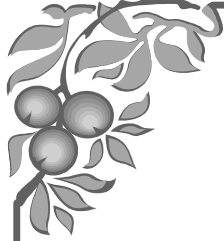


# **Capital District Library Council**

**Annual Report  
2005/2006**

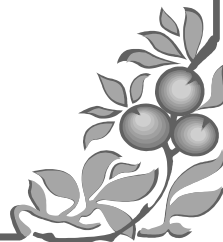
**Serving the Library Community of the Capital District Region Since 1967**



**IN MEMORIAM**

**Carol T. Lagasse  
Union Catalog Coordinator  
1946 - 2006**

**Charles D. Custer  
Executive Director Emeritus  
1937 - 2006**



## From the Executive Director . . .

As I write this CDLC institutional members number 68, a substantial increase from the 42 members when I became Executive Director in 1998. Many of the newer members have smaller, specialized collections which increase the breadth of the information resources of the region. They joined CDLC because membership offers them continuing education and training opportunities, access to consultation services by CDLC staff, and the chance for interaction with other information professionals. We're glad to have them! Please join me in welcoming the newest CDLC members:

The **Alzheimer's Association of Northeast New York** is one of 80 members of the national Alzheimer's Association. The organization serves 17 counties and provides training and education for caregivers in their service area. Their library collection complements their service, providing books, journals, videos, training programs, and other materials for adults and children that help people understand the disease and help support caregivers.

**Archives of the Troy Annual Conference of the United Methodist Church** is CDLC's first affiliate member. The Archives includes materials such as clergy files, Troy Conference minutes, historic photos, records from individual churches in the conference, and books related to Methodism. Researchers on the abolitionist movement and genealogists find this collection useful. The affiliate membership category is offered to historical repositories with volunteer staff and newly created libraries still developing collection and service structure.

**Mildred Elley** offers six Associate in Occupational Studies degree programs, eight certificate programs, and a diploma program. The college was founded in 1917 to train young women in office skills but over the years has broadened its focus. Currently located in Latham, Mildred Elley will be moving to new facilities in Schenectady in two years. The student body varies in age, with some coming from high school and other older students upgrading skills or returning to the work force. Online resources are very important to this library, though the library also includes a small collection of core books for their disciplines.

Within this report you will find information about the wide variety of programs and activities we have been involved in during the year. Our programs are overseen by a 15 member Board of Trustees, which sets our direction and focus. Peter Koonz, Library Director at The College of Saint Rose, is finishing his term of service and leaving the board. We offer a special thanks to Pete for working with us for the past five years.

It would not be possible to talk about this year without noting the profound effect of the passing of two people who were so central to Council programs for many years. Carol Lagasse began work on the union catalog project in 1988. In that capacity she probably knew the libraries of the region better than anyone else because she collected catalog records, created codes, and merged data into the CD-ROM-based CaDiLaC and then CaDiLaC Online. Charles Custer, who died in January shortly after Carol, was the first director of the CDLC. Charles served as Executive Director from 1968 until his retirement in 1998, and in that capacity he led the development of the regional library programs we all take for granted today. After his retirement he remained very supportive of Council activities and staff. All of us at CDLC are grateful for the understanding and support shown by our members and friends as we adjusted to life without these colleagues and friends. Proceeds of this year's basket raffle and silent auction will go into the memorial funds which the Trustees have established for Charles and Carol. The funds will be used to develop a new training facility in memory of Carol and for establishment of "The Custer Center" in our offices.

Jean Sheviak

# Advisory Committees

## COMMITTEE ON INTERLIBRARY LOAN

Deborah Booth - *HFM School Library System*  
Mary Cahill - *Union College*  
Valerie Catlin - *Mohawk Valley Library System*  
Linda Fox - *Capital Region BOCES School Library System*  
Sue Grayson - *Hudson Valley Community College*  
Gregg Kiehl - *SUNY Cobleskill*  
Ann Marie L'Hommedieu - *Albany Medical College*  
Mary Jo Maloney - *VA Medical Center*  
Pat Markley - *Siena College*  
Patti McCall - *Albany Molecular Research, Inc.*  
Rita McNamara - *Saratoga Springs Public Library*  
Gordon Noble - *Bethlehem Public Library*  
Dee Portzer - *Questar III School Library System*  
Chris Sagaas - *Albany Public Library*  
Irving Stephens - *Rensselaer Polytechnic Institute*  
\*Suzanne Turner - *University at Albany, SUNY*  
Mary Wood - *Albany Law School*  
Robin Young - *WSWHE School Library System*

## CONTINUING EDUCATION COMMITTEE

Deborah Bernnard - *University at Albany, SUNY*  
Mary Donohue - *Fulton-Montgomery Comm. College*  
Lois Gordon - *Mohawk Valley Library System*  
Sue Grayson - *Hudson Valley Community College*  
Susan Lahey - *Albany Medical College*  
Peter Osterhoudt - *The College of Saint Rose*  
Dee Portzer - *Questar III School Library System*  
Marsha Shea - *Schenectady International*  
John Vallely - *Siena College*

## COORDINATED COLLECTION DEVELOPMENT COMMITTEE

Deborah Booth - *HFM School Library System*  
Gail Botta - *Albany Medical College*  
\*Mary Jane Brustman - *University at Albany, SUNY*  
Peter Koonz - *The College of St. Rose*  
Anne LaBelle - *Hudson Valley Community College*  
David Moore - *Schenectady Co. Community College*  
Susan Zappen - *Skidmore College*

## DIRECT ACCESS PROGRAM COMMITTEE

Warren Hawkes - *NYS Nurses Association*  
Brenda Hazard - *University at Albany, SUNY*  
Sister Rose Hobbs - *Maria College*  
\*Cara Molyneaux - *Union College*  
Joseph Nash - *William K. Sanford Town Library*  
Sharon Phillips - *NYS Talking Book & Braille Library*  
Dee Portzer - *Questar III School Library System*

## RESOURCE DEVELOPMENT COMMITTEE

Barbara Beverley - *NYS Department of Economic Development*  
Walter Grattidge - *Research Community*  
Kingsley Greene - *Sage Colleges*  
Deb Priest - *NYS Assembly Information Center (ret)*

## DOCUMENTARY HERITAGE PROGRAM ADVISORY COMMITTEE

Michael Aikey - *NYS Military Museum*  
Todd DeGarmo - *Crandall Public Library*  
\*John Diefenderfer - *Daughters of Charity Archives*  
Stacy Draper - *Rensselaer County Historical Society*  
Ellen Fladger - *Union College*  
Jean Root Green - *The College of Saint Rose*  
Chris Hunter - *Schenectady Museum & Planetarium*  
Gretchen Koerpel - *Research Community*  
Ellen Sullivan - *Greater Capital Region Teacher Center*  
Geoffrey Williams - *University at Albany, SUNY*

## HOSPITAL LIBRARY SERVICE PROGRAM ADVISORY COMMITTEE

Pat Desbiens - *Sunnyview Rehabilitation Hospital*  
Elizabeth Irish - *Albany Medical College*  
\*Chris Szczerba - *Northeast Health*  
Donna Winkelman - *Glens Falls Hospital Library*  
Mary Wood - *Albany Law School*

## REGIONAL AUTOMATION ADVISORY COMMITTEE

Melissa Bergin - *Niskayuna High School*  
Jeanne Biggins - *Bethlehem Public Library*  
Valerie Catlin - *Mohawk Valley Library System*  
Jennifer Ferriss - *Southern Adirondack Library System*  
Linda Fox - *Capital Region BOCES School Library System*  
Jim Gandy - *NYS Military Museum*  
Walter Grattidge - *Research Community*  
Ann Hayes - *Berlin Jr/Sr High School*  
Suzanne Hayes - *Empire State College*  
Andy Kulmatiski - *Schenectady Co. Public Library*  
Debra Locascio - *New York State Department of Environmental Conservation*  
Tim McDonough - *Waterford Public Library*  
Peter Osterhoudt - *The College of Saint Rose*  
Dee Portzer - *Questar III School Library System*  
Colleen Smith - *Albany Law School*  
Joe Thornton - *Upper Hudson Library System*  
\*Nancy Van Deusen - *SUNY Cobleskill*  
Christopher White - *Sage Colleges*

(\*denotes current chairperson of the committee.)

## Programs and Services

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### Documentary Heritage Program

The Documentary Heritage Program (DHP) serves any non-profit organization in the region holding records that may be historically valuable. The program also helps institutions and organizations to identify important historical records in both public and private hands and make those records more accessible to the public. There are over 200 organizations and institutions in CDLC's region that are eligible for DHP services.

This year the Regional Archivist had the opportunity to work directly with a huge variety of organizations, everything from the Adirondack Research Library to the Troy Conference of the United Methodist Church. In all, she made 10 site visits and responded to over 275 inquiries. The program also sponsored three workshops.

The DHP was the lucky recipient of the \$1,000 Academic and Special Libraries/Ridley's Book Bindery Student Internship Grant. Through this grant we have hired Sean Heather McGraw of University at Albany as an intern. She is working on a project to develop guidelines for archivists to assist them in meeting the needs of K-12 teachers. Traditionally, this has been a difficult area for archivists, and several archivists nationwide have asked to see the results when the project is complete.

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### Hospital Library Service Program

During the 2005/2006 HLSP program year, the HLSP Coordinator performed 28 site visits to program member libraries to give aid and consultation. The Coordinator is now doing the copy cataloging for HLSP member libraries. The Coordinator also conducted 157 program contacts by phone and 380 program contacts by e-mail, and produced 3 program newsletters. The Hospital Library Service Program sponsored six continuing education events:

- ◆ “MeSH From the Ground Up” MLA CE class (attended by 9 CDLC academic, health, public and special library staff - April 2005).
- ◆ “Introduction to Financial Management for Health Sciences Librarians” MLA CE class (attended by 8 CDLC and 8 non-CDLC academic, health, public and special library staff - November 2005).
- ◆ “Getting Started with Linkout” class (attended by 5 CDLC academic, health and special library staff - January 2006), joint HLSP/MISP sponsorship.
- ◆ Two meetings of the HLSP Searching Club (July 2005 - Seton Health, 3 attendees; April 2006 - St. Peter's Hospital, 4 attendees).
- ◆ “Proving Your Worth” MLA CE class scheduled for June 2006, joint HLSP/MISP sponsorship.

The Hospital Library Service Program provided \$35,477 in grant funding for its member libraries to buy needed materials such as books, online and print journals, and database access, as well as equipment such as fax machines and computers. HLSP grant funding provided a consortial subscription for program member hospitals to the Ovid LWW collection of 140 full text online health and medical journals until January 1, 2006. HLSP grant funding has also provided a consortial subscription for program member hospitals to the Doody's Core Titles in the Health Sciences 2005 online, providing recommendations and reviews for library materials purchases in 121 specialties in the health sciences. The program purchased 2 new videos on Healthcare Compliance and Patient Diversity and acquired another video on Ethics in Biomedical Research for free.

# Programs and Services

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## Medical Information Services Program

CDLC's Medical Information Services Program (MISP) is part of a state-wide program funded by New York State to provide New York State residents with improved access to current, up-to-date medical information. This includes both healthcare consumers and the clinicians who will provide their healthcare.

During the 05/06 MISP year, \$21,411 was distributed to CDLC area libraries to help pay for health information obtained for their patrons through interlibrary loans. \$10,654 of this total was directly distributed into the Electronic Funds Transfer System accounts of 9 of the member libraries. The member libraries reported using \$18,849 for their loans for the 04/05 year. These were for the most part performed through the National Network of Libraries of Medicine at a rate of \$11 for a basic loan request. \$10,000 was distributed to Albany Medical College to help offset their expense for providing medical information, including, but not limited to, local interlibrary loans to CDLC member libraries. \$85 was saved for CDLC to use to provide health information related interlibrary loan service to its member libraries. \$1,658 was retained by CDLC to help pay for health information related continuing education including:

- ◆ “Getting Started with Linkout” class (attended by 5 CDLC academic, health and special library staff) in January 2006, joint HLSP/MISP sponsorship.
- ◆ “Proving Your Worth” MLA CE class scheduled for June 2006, joint HLSP/MISP sponsorship.



## Communications

CDLC maintains communication with its members in a variety of ways. Information about programs, events, and services frequently is sent out to the many email lists that CDLC has created. At times we experience the inevitable “cross-posting” because some people are on several lists, but using the lists still remains an efficient way of disseminating information.

The CDLC website also is an effective means of providing CDLC information for our members. The home page of the website changes on a regular basis as news and upcoming events are announced. CaDiLaC Online is the most heavily visited page on the site with an average of more than 12,000 hits per month over the last year! The Jobs page of the website, maintained by Jack Beadle, continues to be the next most visited page. According to our web server statistics, other often visited sections (in order of frequency) include Programs and Services, About CDLC, Member Libraries, Resource Sharing, Useful Links, and Advocacy. Information about CDLC programs and services is easily accessible, and the calendar provides event and meeting information including links to event locations, maps and driving directions.

ReCap, the CDLC Newsletter, was published twice in the past year. ReCap is mailed to personal members, directors of all member libraries, and school libraries (during the school year) and is also available for viewing on the website ([http://www.cdlic.org/About\\_CDLC/newsletter.shtml](http://www.cdlic.org/About_CDLC/newsletter.shtml)).



## Consortial Purchasing

Consortial buying opportunities for electronic databases are available for CDLC institutional members through WALDO (Westchester Academic Library Directors Organization), Nylink and Britannica Online. Discounts to libraries buying products through this process provide substantial savings - in some cases perhaps as much as 50%. In 2005-2006 sixteen CDLC libraries purchased 250 database subscriptions totaling nearly \$725,000!

## Programs and Services

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### Continuing Education

Funding from participant registration fees, the Regional Bibliographic Databases Program (RBDB) and from the proceeds of CDLC's 2005 Basket Raffle provided several excellent programs this year.

- ◆ December - CDLC co-sponsored an Emerging Technologies Conference with the Washington-Saratoga-Warren-Hamilton-Essex BOCES School Library System. David Warlick, director of The Landmark Project, a web development, consulting, and innovations firm in North Carolina, gave the keynote address "Riding the Edge of the Wave: Breakthrough Technologies, Breakthrough Schools." Other presentations of the conference included "Blogs, Wikis & Podcasting: Student Journalists & Information Masters," "CyberSmart K-8 Curriculum & Pathways to Information Fluency," "Teacher's Guide to RSS," and "Mozilla Firefox . . . What's THAT?!?"
- ◆ January - "The Basics of Selling on eBay" was presented by Denise Coblisch, an Education Specialist trained by eBay. The instructor showed participants how to open a Seller Account, do research and create listings, improve listings with better descriptions and photography, set pricing, monitor listings, and complete transactions.
- ◆ March - Karen E. K. Brown, Preservation Librarian, University at Albany, presented "Emergency Preparedness, Prevention & Response: An Introduction for Libraries and Archives." The program included: what is a disaster; disaster planning - the elements of a plan and identifying risks; prevention; and response and recovery. This workshop was planned in response to a need presented by a member of CDLC's COIL committee following the Hurricane Katrina disaster.
- ◆ April - "Crossing the Chasm: From Cutting Edge to Practical Application" was the Emerging Technologies program presented by Stephanie Willen Brown, Electronic Resources Librarian, University of Connecticut and Adjunct Faculty, Graduate School of Library and Information Science, Simmons College. The presentation was appropriate for all library types and focused on: trends & buzzwords, blogging, RSS, wikis, and information overload.
- ◆ May - "Creative Uses of PowerPoint" was presented by MicroKnowledge, Inc. to participants from the Questar III School Library System.

In addition to continuing education training classes, CDLC sponsored several vendor sessions throughout the year including the annual WALDO database update and a Chemical Abstracts Service STN® Patent Forum session.

Many of CDLC's specific programs and services also hosted continuing education programs, workshops and presentations. Details of these events can be found within this report.

For the first time in many years CDLC did not receive any LSTA funding, which had in the past supported technology training including our discounted training coupon opportunities. The LSTA program is now on a two-year cycle and the next opportunity for submitting a grant application will be for the 2007-2009 program.



### Cooperative Cataloging

The Cooperative Cataloging Program of CDLC helps to increase the number of bibliographic resources available electronically to the region by offering cost-effective cataloging services to member libraries. Cataloging services are available to any CDLC member library, for any type of material. During the 2005-2006 program year 25 members took advantage of this program. In addition, CDLC provided cataloging for 24 schools in the Hamilton-Fulton-Montgomery School Library System and 18 schools in Questar III.

*(Continued on page 6)*

# Programs and Services

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## Cooperative Cataloging (continued)

*(Continued from page 5)*

New members this year to the cataloging program are the NYS Military Museum and the Alzheimer's Association. Cataloging is done on the OCLC database and is added directly into CDLC's Partial Union Catalog (PUC). This enables the cataloging records to display in CaDiLaC Online immediately.

Through the end of April, there have been 6,426 titles cataloged for member libraries and schools. This represents an increase of 2,515 titles over last year's cataloging activity! Included in this figure are 118 original cataloging records. We also processed 798 deletions from our catalog.

In addition to our current cataloging, we also loaded approximately 16,000 titles from Columbia High School into the PUC during this program year. This was our first step in gaining access to library collections that have previously not been available in CaDiLaC Online.

## Coordinated Collection Development

In the 2005-2006 program year the New York State Coordinated Collection Development Aid program, administered at the local level by the 3Rs Councils, provided materials funding to 21 of CDLC's public or nonprofit independent colleges and universities. For the first time the application process was done online. There were, of course, a few glitches as with any new approach, but overall the application process was improved and institutions received the grant money more quickly. Each participating library uses the funds to purchase materials in a specific subject area (see the list at [http://www.cdlic.org/Programs\\_And\\_Services/ccd/ccdsub.shtml](http://www.cdlic.org/Programs_And_Services/ccd/ccdsub.shtml)). The materials are then available for resource sharing throughout the region and the state. A total of \$163,588 was distributed as follows:

ACC	\$ 6,600	Ellis Nursing	\$ 4,454	Maria College	\$ 4,827	SCCC	\$ 6,686
ACP	\$ 5,101	ESC	\$ 9,121	Mem Hos Nursing	\$ 4,432	Siena	\$ 7,264
ALS	\$ 5,449	Excelsior	\$11,703	RPI	\$12,156	Skidmore	\$ 6,904
AMC	\$ 5,391	FMCC	\$ 5,903	Sage	\$ 7,450	SUNY Cob	\$ 6,694
CSR	\$ 8,409	HVCC	\$11,373	Sam Hos Nursing	\$ 4,440	Union	\$ 6,955
						U Albany	\$22,276

## Courier Delivery

This was the first full year for the regional courier service in which CDLC participates with the Mohawk Valley, Southern Adirondack, and Upper Hudson Library Systems. Service is provided by CD&L out of facilities in Albany. Nine different routes provide deliveries to 130 regional libraries and system offices. Connections to the school library systems mean that materials can reach any of the 500+ schools in the region. Thirty nine of CDLC's members participate in the delivery service, receiving from one to five stops per week, and CDLC has arranged for five stops per week at the New York State Library. Senator Hugh Farley and Assemblywoman Teresa Sayward provided member library grants to support costs related to the start-up of the delivery service.

Not surprisingly, the new delivery service presented some challenges as drivers and sorters learned about libraries, and libraries learned to work with the new guidelines to assure that the thousands of items carried each day reach their destinations safely. We hope that the lessons learned will help us to continue to develop this important service in the coming years.

## Programs and Services

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### Direct Access Program

CDLC's Direct Access Program (DAP) allows cardholders to borrow materials directly from all participating libraries. The Direct Access Program continues to run smoothly and is used extensively by members of the library community. The program includes a total of 63 academic, special and public libraries. Participation in DAP is open to all member libraries, library systems, and individual public libraries in the CDLC region. Individuals may participate in the program by applying for a DAP borrower's card from their home library.



### Regional Automation Activities

The Regional Automation Advisory Committee (RAAC) is responsible for developing and planning the programs to be funded by New York State's Regional Bibliographic Data Bases (RBDB) program. RAAC has 18 members representing academic, public, special, and school libraries; the public and school library systems; and the research community. Several CDLC staff are *ex officio* members of the committee. This year the following projects were included in the RBDB program:

- ◆ CaDiLaC Online: Z39.50 access to 22 member catalogs, the Partial Union Catalog (see below), and the New York State Library. CaDiLaC Online is accessible through the CDLC website and provides easy searching of multiple catalogs. Most catalogs provide circulation status. The catalog of Emma Willard School was added this year and we expect the Capital Region BOCES SLS to be available soon.
- ◆ Partial Union Catalog (PUC): The PUC includes about 400,000 bibliographic records from academic, special, and school libraries. These libraries may not have electronic catalogs, or security concerns may preclude their catalogs being searched by CaDiLaC Online software. The PUC is one of the catalogs available on CaDiLaC Online.
- ◆ Union List of Serials (ULS): The ULS includes more than 37,000 titles and almost 84,000 holdings from 534 libraries in the region. The ULS is accessible through CaDiLaC Online and OCLC.
- ◆ Retrospective Conversion: Grants were provided to 12 libraries to assist with converting catalog records to machine readable format. The following libraries received funding: Albany Institute of History & Art, The College of St. Rose, Crandall Public Library (Glens Falls), Hebrew Academy of the Capital District, Martin Van Buren Elementary (Ichabod Crane Schools), Montgomery C. Smith Middle School (Hudson City Schools), NYS Military Museum, NYS Department of Environmental Conservation, Sage Colleges, Schenectady County Historical Society, Ballard Elementary School (South Glens Falls School District), and Moreau Elementary School (South Glens Falls School District).
- ◆ ILLiad Consortium: To enhance resource sharing in the region, RBDB provided support for a group of academic libraries using the ILLiad software. Sage Colleges hosted the server, which was purchased through RBDB funding, and Sage Colleges staff provided management and support. Participants included: Albany Law School, Albany Medical College, Fulton-Montgomery Community College, Sage Colleges, Schenectady County Community College, SUNY Cobleskill, The College of Saint Rose, and Union College. The group held a users group meeting in January.
- ◆ OCLC Selective User Support: RBDB supported this region's OCLC "interlibrary-loan-only" libraries by providing partial funding for interlibrary loan costs. 20 libraries (academic, public, hospital, school, and special) and 3 library systems (public and school) received funding from this program.

(Continued on page 8)

# Programs and Services

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## Regional Automation Activities (continued)

(Continued from page 7)

- ◆ Emerging Technologies Programming: CDLC co-sponsored a December 2005 Emerging Technologies Conference (see page 5) with WSWHE and presented “Crossing the Chasm: From Cutting Edge to Practical Application” by Stephanie Willen Brown in April 2006.
- ◆ Technology Training: Coupons for technology training at Microknowledge were made available to member libraries.
- ◆ Digitization Program: The digitization program is slowly moving ahead with scheduling for a series of training sessions underway. The goal for the project is better understanding of digitization issues as well as a region-wide digitization project for libraries that wish to participate.

## Resource Sharing

The Bibliographic Center processed a total of 1,062 requests during the past year. Processing of these requests involved searching CaDiLaC Online (980 searches), WorldCat (270 searches) and the CDLC Union Catalog of Monographs (249 searches). For those requests without CDLC locations, the Bib Center referred 243 requests via the OCLC/ILL subsystem, 48 requests to the New York State Library via NYSILL and 14 requests via Docline. Additional verification and location information was provided using the following sources:

Printed bibliographic tools	166 searches
RLIN database	150 searches
Ingenta.com website	42 searches
PubMed	120 searches
ERIC Database	40 searches
Additional databases	130 searches
NYSL catalog	209 searches

CDLC provided support for member libraries using OCLC interlibrary loan as selective users, offering updates to groups and individuals as OCLC migrated all interlibrary loan users to the FirstSearch Resource Sharing platform. CDLC continued to act as billing agent for the ILL only users and to provide training and support.

COIL: The Committee on Interlibrary Loan sponsored a third Interlibrary Loan Field Day, held at Hudson Valley Community College on May 17, 2006. Topics for the Interlibrary Loan Field Day III included copyright issues for libraries, Docline, FirstSearch Resource Sharing and ILL basics. Focus for the Field Day resulted from the series of discussion groups held in the spring of 2005 and from comments received at the Interlibrary Loan Field Day II.

Union List of Serials: Maintenance continued on the Union List of Serials. New data on Union List holdings was generated from OCLC and added to CaDiLaC Online in June 2005 and December 2005. Updates included the following:

Local data records added	1,141
Local data records updated	6,212
Local data records deleted	1,692
Total updates	9,045
Titles added	362
Titles deleted	474

In February, OCLC migrated the Union Listing service to the Connexion platform and implemented the MARC 21 Format for Holdings. The MARC 21 format will allow for greater detail in holdings information and better communication across systems.

## Programs and Services

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### Student Employee Award

CDLC sponsors an annual award for student employees in libraries. The purpose of this award is to reward excellence among young library workers, both to exemplify the high standards sought in library staff and to encourage investigation of librarianship as a career goal. Winners receive a certificate and token prizes, along with the recognition of their supervisors and peers that their work has been exemplary.

The 2006 Outstanding Student Employee Award was presented to 15 students at a ceremony held at CDLC on April 11, 2006. Kingsley Greene, Director of Libraries at Sage Colleges and President of CDLC's Board of Trustees, served as Master of Ceremonies for the event. Dr. Peter Bloniarz, Associate Professor for Informatics and Dean, College of Computing and Information, University at Albany, spoke to the students, their families and supervisors. Dr. Bloniarz congratulated the students for this honor and noted that their hard work was appreciated and their recognition well-deserved.

Award winners, chosen for their commitment and dedication, time management skills, excellent patron services and colleague interaction, responsibility, peer leadership, interest and initiative, were presented with a certificate and a CDLC monogrammed portfolio.

The 2006 Outstanding Student Employee Award winners are:

The College of Saint Rose: Kim Drofitz, Melanie Novak, Katie Vermilyea  
East Greenbush Community Library: Kendra Lahut  
Fulton-Montgomery Community College: Edwena E. Brown  
Maria College: Jennifer Griswold  
New Lebanon Jr/Sr High School: Jessica Bartlett, Kayla Straight  
Sage Colleges/Albany: Miranda Schingledecker  
Sage Colleges/Troy: Chelsea Sweet  
Schenectady County Community College: Hien Luong  
Union College: Ashley LoTempio, Stephen Po-Chedley, Stephanie Spano, Caroline Kernan

CDLC congratulates these outstanding student employees!



### Resource Development Committee

Late in 2004 CDLC's newly formed Resource Development Committee began meeting with the goal of promotion of CDLC programs and increasing funding for those programs.

Discussions in committee meetings have been valuable and many ideas have been considered. The most obviously successful project has been the CDLC Basket Raffle. We have had a tremendous and generous response from donors - vendors, suppliers, and individuals alike. The 2005 raffle raised nearly \$4,000 which has been used to support this year's continuing education events and expenses. In response to requests from donors and participants we are actively involved in the 2006 Basket Raffle. An added event this year is the first CDLC Silent Auction, with five donated items on the ticket.

The proposal to create the CDLC Retired Librarians Group (see page 11) came from the Resource Development Committee. This idea was met with enthusiastic response from our area retirees, so it is obvious that it was an idea that was timely and appropriate.

Other projects that have been discussed by the committee include a CDLC Friends Group, sponsored bus trips, sponsorship of the CDLC courier totes, member item grants, a campaign to fund renovation of CDLC offices, benefits of CDLC personal membership, corporate membership, and CDLC's participation in the Tech Valley initiatives.

## Membership Groups

*Under the auspices of the Council, a number of roundtables and other interest groups keep local librarians informed about recent changes and developments in librarianship.*

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### Capital Area Library Assistants

Capital Area Library Assistants (CALA) is a membership group of CDLC for library assistants in the Capital Region. The Coordinating Committee of CALA consists of Kyla Collings (Rensselaer Polytechnic Institute), Kathy Corbett (CDLC), Jean Guyon (University at Albany), Michele Matthews (Rensselaer Polytechnic Institute), and Carol Reppard (Troy Public Library). The committee members plan workshops, provide information to library assistants and award two scholarships to the New York State Library Assistants Conference.

CALA sponsored two continuing education events this year:

- ◆ November 2005 - "Communication in the Techno-Era: Reaching Out to Your Library Community" was the focus for a workshop featuring tools and strategies designed to enhance communication among library staff, patrons and the communities they serve. Topics and speakers included: "Blogs and RSS" presented by Laura Cohen, Library Web Administrator, University Libraries, University at Albany; "Virtual Reference" presented by Mary Anne Waltz, Coordinator of Reference & Instructional Services, Folsom Library, Rensselaer Polytechnic Institute; and "Introduction to Microsoft Publisher" presented by Polly-Alida Farrington, PA Farrington Associates.
- ◆ April 2006 - Annual Spring Workshop at the CDLC headquarters entitled "The New York State Library and You" with guest speaker Mary Woodward, Senior Librarian from the Research Library Information and Outreach section. Ms. Woodward spoke on the history of the New York State Library and its collections. She also demonstrated how to use the NOVEL database that is supplied by the State Library. The 16 workshop attendees were invited to sign up for New York State Library cards that are now available to residents of New York State.

For membership information contact Kathy Corbett (kcorbett@cdlc.org) at CDLC.

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### Capital District Business Librarians


The Capital District Business Librarians (CDBL) group, established to improve library services to business by creating opportunities to keep librarians informed about sources of information, has been a CDLC Membership Group since 1992. CDBL's more than 110 members include people from special, academic, and public libraries. 2005-2006 CDBL programs included:

- ◆ July 2005 - Workshop on the 2002 Economic Census led by Dr. Leonard Gaines, Program Research Specialist with the New York State Department of Economic Development's Division of Policy and Research.
- ◆ September 2005 - 10<sup>th</sup> annual CDBL breakfast meeting held at the Siena College campus where speaker Laura B. Cohen, Library Web Administrator at SUNY Albany, presented a program titled "The ABC's of RSS and Blogging for Beginners."
- ◆ November 2005 - "The Upstate New York Economy – Research from the Fed," was held at the William K. Sanford Town Library in Colonie. Richard Deitz, Senior Economist with the Buffalo Branch of the Federal Reserve Bank of New York, spoke about the economic challenges facing the Upstate New York region and identified numerous information sources for basic regional economic indicators such as employment, population and consumer confidence. The meeting was attended by area librarians from academia, the private sector, and some state agencies.
- ◆ March 2006 - the CDBL Spring meeting at the William K. Sanford Town Library featured Gerald Shaye, the Director of International Trade Development at NYS Empire State Development, presenting "Going Global: International Trade Resources." The presentation began with a discussion of international trade and, in

*(Continued on page 11)*

# Membership Groups

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**Capital District  
Business  
Librarians  
(continued)**


*(Continued from page 10)*

particular, international trade as it relates to New York State. The topics of exporting and foreign investment were also covered during the talk. Attendees were provided an extensive list of web resources relating to international trade. The audience, which numbered almost twenty, drew from the academic, corporate and public sectors.

CDBL presents three to four programs annually. Program announcements are distributed to CDBL members and CDLC directors and heads of reference. Library school students are encouraged to attend. Programs are also publicized through relevant electronic mailing lists and select press releases targeted to members of the business community.

For information contact CDBL President Jane Kessler (jkessler@uamail.albany.edu).

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**Capital District  
Retired Librarians  
Group**

The CDLC Retirees Group met for the first time in June 2005 and was quickly established as an active membership group. The mailing list now includes ninety names, and an email list also has been established. The group provides a way for retirees from all types of libraries to stay connected to former colleagues and old friends as they connect to the broader library community. During the past year the group met three times at CDLC for lunch and speakers, and made a field trip in April.

- ◆ November: John Vallely, Librarian, Siena College, spoke on “Making History Live: The Civil War” which focused on the Civil War as experienced by individuals.
- ◆ January: Charles Sheviak, Curator of Botany at the New York State Museum, presented a slide show and talk titled “A Botanical Odyssey: North American Orchids from Florida to Alaska.”
- ◆ March: Richard Lange, MD gave a slide show and presentation of his underwater photography in “Reflections on the Reef.”
- ◆ April: Trip to Albany Institute of History and Art for a visit to the archives, lunch, and a guided tour of the Egyptian exhibit.

Marian Smith and Sally Knapp are already at work thinking about programs for the upcoming year. Library retirees wanting to be on the mailing list should contact CDLC.

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**Government  
Information  
Interest Group**

The CDLC Government Information Interest Group was established to provide a forum for librarians and library users of the Capital District area to discuss all aspects of access to government information. The group meets quarterly to consider both federal and state policy issues affecting government publication of information in print or electronic formats. The group serves as a support system for local librarians and as a voice for all individuals interested in using government information.

In 2005, the group had regular meetings in January, April, August, and November. Subjects of particular interest addressed included movement of the Federal Depository Library Program to an online collection, definition and retention of Federal core titles to be recommended for dissemination in paper copy, increasingly limited access to Federal materials that are being reclassified or that are not being declassified according to expected schedules, and providing access to Federal and State information and service to our patrons.

While the core membership is comprised of depository librarians, all are invited to join or to attend meetings. To receive notices of the forthcoming meetings, contact Nancy Lenahan (nlana@albanylaw.edu), Electronic Services Librarian, Albany Law School.

## CDLC Member Institutions

\* Denotes Associate Members    \*\* Denotes Affiliate Member

📅 New members in 2005/2006

### ACADEMIC LIBRARIES

Adirondack Community College  
 Albany College of Pharmacy  
 Albany Law School  
 Albany Medical College  
 Bryant & Stratton College  
 The College of Saint Rose  
 Empire State College  
 Excelsior College  
 Fulton-Montgomery Community College  
 Hudson Valley Community College  
 ITT Technical Institute  
 Maria College of Albany  
 Mid-America Baptist Theological Seminary  
 📅 Mildred Elley  
 Rensselaer Polytechnic Institute  
 Sage Colleges  
 Schenectady County Community College  
 Siena College  
 Skidmore College  
 SUNY College of Agriculture & Technology  
     at Cobleskill  
 Union College  
 University at Albany, SUNY

### SPECIAL LIBRARIES

Adirondack Research Library \*  
 Albany Institute of History and Art  
 Albany Molecular Research, Inc.  
 📅 Alzheimer's Association of NENY  
 Dudley Observatory  
 General Electric Global Research Center  
 Healthcare Association of New York State  
 Irish American Heritage Museum  
 KAPL, Inc.  
 Literacy Volunteers Mohawk/Hudson  
 Literacy Volunteers of Rensselaer County  
 Medical Liability Mutual Insurance Co.  
 National Museum of Racing \*  
 NYS Assembly Information Center  
 NYS Dept. of Economic Development  
 NYS Dept. of Environmental Conservation  
 NYS Department of Health  
 NYS Military Museum  
 NYS Nurses Association  
 NYS Office of Mental Health  
 NYS Small Business Development Center  
 NYS Supreme Court Library - Troy\*  
 Plug Power  
 Rensselaer County Historical Society  
 Schenectady County Historical Society  
 Schenectady International, Inc.  
 Schenectady Museum & Suits-Bueche  
     Planetarium  
 📅 Troy Annual Conference of the United  
     Methodist Church\*\*

### HOSPITAL LIBRARIES

Albany Memorial Hospital  
 Ellis Hospital  
 Glens Falls Hospital  
 Nathan Littauer Hospital  
 St. Mary's Hospital (Amsterdam)  
 St. Peter's Hospital  
 Samaritan Hospital  
 Saratoga Hospital  
 Seton Health System  
 Sunnyview Rehabilitation Hospital  
 Veteran's Administration Hospital

### PUBLIC LIBRARY SYSTEMS

Mohawk Valley Library System  
 Southern Adirondack Library System  
 Upper Hudson Library System

### SCHOOL LIBRARY SYSTEMS

Capital Region BOCES S L S  
 Hamilton-Fulton-Montgomery S L S  
 Questar III S L S  
 Washington-Saratoga-Warren-Hamilton-  
     Essex S L S

## CDLC Personal Members

CDLC provides the opportunity for individuals to join the Council as personal members. All personal members receive *ReCap*; additional benefits apply to those joining at the Contributing or Patron level. We are especially grateful to our Patron members for their support of CDLC and libraries in our region!

Patron Members for the 2005-2006 program year:

**Barbara Beverley**

**Mary Cahill**

**Dorothy Christiansen**

**David Cossey**

**Linda Dunn**

**Charles Custer**

**Carol Anne Germain**

**Walter Grattidge**

**Kingsley Greene**

**Sherry Hartman-Poggi**

**Peter Koonz**

**Margaret Lanoue**

**Marney Mesch**

**Marie Noonan**

**Barbara Nichols Randall**

**Jean Sheviak**

**Carol D. Wait**

**Samuel C. Wait, Jr.**

**Christine Walker**

Other CDLC supporters include 16 Contributing Members, 66 Basic Members, 18 Retiree Members, and 2 Student Members. For more information about CDLC membership, please visit the CDLC web page under "About CDLC."

## **Outstanding Service to the Council Award**

Presented at the Annual Meeting  
honoring an individual selected by the CDLC staff who has  
provided dedicated and exceptional support to the Council

Honoring

**NANCY HELLER**

Nancy Heller served ten years as a model CDLC trustee. For most of that time she chaired the Personnel Committee, and in that role she had oversight of all personnel-related matters during a time of major transition at the Council. In addition, she took on the difficult task of leading the refinement and development of personnel-related policies and procedures which were then brought together in the first CDLC Employee Handbook. Her work was accomplished with good humor and a firm determination to finish the task. In this process and her other work on the Board, she earned the respect of both Board colleagues and staff and set a high standard for others to follow.

## **Interlibrary Loan Distinguished Service Award**

Presented at the Annual Meeting in recognition of outstanding  
contributions to interlibrary loan and document delivery service

Honoring

**ANDREW KRZYSTYNIAK AND CHRISTOPHER WHITE**

The 2006 Award is presented to the CDLC ILLiad team of Andy Krzystyniak and Chris White of The Sage Colleges. Chris and Andy have been instrumental in implementing ILLiad at different libraries throughout the capital region. By hosting the ILLiad server at Sage and offering their experience, expertise and help throughout the set-up, upgrades, and other issues of the ILLiad project they have had a significant impact on Interlibrary Loan across the capital region.

## 2005-2006 CDLC Board of Trustees

Michael Aikey	New York State Military Museum
Barbara Beverley	NYS Department of Economic Development
Deborah Booth	HFM School Library System
Carol Clingan	Mohawk Valley Library System
David Cossey	Union College
Sara Dallas	Southern Adirondack Library System
Mary Donohue	Fulton Montgomery Community College
Enid Geyer	Albany Medical College
Kingsley Greene, <i>President</i>	Sage Colleges
Peter Koonz, <i>Vice-President</i>	The College of Saint Rose
Candace Portzer	Questar III School Library System
Philip Ritter	Upper Hudson Library System
Gregg Sapp	University at Albany, SUNY
John Vallely	Siena College
Mary Wood, <i>Secretary</i>	Albany Law School

*Treasurer:* Donald Ryan

## CDLC Staff

Jack Beadle	Bibliographic Support Technician
Kathleen Corbett	Office Services & Bibliographic Assistant
Susan D'Entremont	DHP Regional Archivist
Madeline Fiedler	Administrative Manager
Marie Noonan	Resource Sharing Coordinator
Sue Rahn	Catalog Librarian
Joseph Sherry	Finance Manager
Jean K. Sheviak	Executive Director
Joseph Thornton	Computer Systems Consultant
Christopher Tosh	HLSP Coordinator
Christine M. Walker	Assistant Director



### Capital District Library Council

28 Essex Street  
Albany, New York 12206  
(518) 438-2500  
[www.cdlc.org](http://www.cdlc.org)

The Annual Report was produced by the Capital District Library Council and distributed to the attendees at its annual meeting on May 23, 2006. CDLC is a multitype library consortium that serves libraries in the New York counties of Albany, Fulton, Hamilton, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Warren and Washington.